

# School Sustainability Study: Provincial Policy 409 Multi-year School Infrastructure Planning

## Burton Elementary School Anglophone West School District

### Timeline

May 21, 2015	District Education Council (DEC) votes in favor of requesting an exemption from conducting a sustainability study; Burton is a triggered school under Provincial Policy 409
May 26, 2015	DEC Chair Mark Noel writes formally to Education and Early Childhood Development Minister Serge Rousselle, requesting consensus with the exemption request
June 11, 2015	DEC votes in favor of conducting a sustainability study on Burton Elementary School, reversing its decision from 3 weeks earlier
June 12, 2015	DEC Chair Mark Noel writes formally to Minister Rousselle, expressing the intention to conduct the Burton Elementary School sustainability study, as per Policy 409, Section 6.4.2
June 12, 2015	Superintendent David McTimoney writes formally to the parents/guardians of Burton Elementary School, offering an introductory explanation of the sustainability study process
June 18, 2015	Minister Rousselle writes to Mark Noel, acknowledging the change in plans regarding the exemption request for Burton Elementary School and deciding to go forward with a sustainability study
June 23, 2015	Minister Rousselle writes to Mark Noel, acknowledging the decision of DEC to conduct a sustainability study on Burton Elementary School
June, 2015	David McTimoney assembles district staff team to organize process of putting together data for Public Meeting #1 and in line with (but not limited to) the essential categories of a sustainability study: (Section 6.4.4) <ul style="list-style-type: none"><li>• Enrolment</li><li>• Health and Safety</li><li>• Quality of Education Programs and Services</li><li>• Transportation</li><li>• Finances</li><li>• Impact on Local Community</li><li>• Impact on Other Schools</li><li>• Economic Development</li></ul>
June/July, 2015	School District provides requested information to community leadership
September 9, 2015	David McTimoney writes to the parents/guardians of Burton Elementary School, outlining the process and providing key dates for public consultation and meetings

Mid-September, 2015	Section of ASD-W website established to house information and provide for public commentary
October 6, 2015	Superintendent writes to parents/guardians of children at Burton Elementary School to remind them of Public Meeting #1 on October 13, 2015; ensures public posting is in place
October 13, 2015	Superintendent meets with staff of Burton Elementary School to explain process; 3:30PM
October 13, 2015	Public Meeting #1 for Burton Elementary School; 6:30PM at Burton Lions Club. DEC will tour the school at 5:00PM
October 14, 2015	Superintendent writes to parents/guardians of Burton Elementary School to describe the process for Public Meeting #2; outlines a registration process and parameters for making a public presentation as a stakeholder
December 1, 2015	Superintendent writes to parents/guardians of Burton Elementary School regarding Public Meeting #2 at the Burton Lions Club on December 8, 2015
December 8, 2015	Public Meeting #2 for Burton Elementary School at Burton Lions Club: This meeting will allow parents and stakeholder groups an opportunity to make presentations to the DEC regarding their thoughts on the sustainability of the school
January 21, 2016	Superintendent writes to parents/guardians of Burton Elementary School regarding Public Meeting #3 on January 28, 2016, in Fredericton
January 28, 2016	Public Meeting #3 is the regularly scheduled Public DEC Meeting where the DEC will bring the sustainability study to a conclusion through final discussions, a motion and a vote (Section 6.5.4). The meeting is in Fredericton.
January 29, 2016	DEC Chair writes to Minister of Education and Early Childhood Development to formally advise of the outcome of the sustainability study (Section 6.6.1 and 6.6.2)
February 1, 2016	Superintendent writes to parents/guardians of Burton Elementary School regarding the outcome of the sustainability study and next steps
February/March, 2016	The Minister of Education and Early Childhood Development will review the recommendations (if made) by the District Education Council and, subsequently, respond (Section 6.6.3 and 6.6.4)
April, 2016	Superintendent writes to parents/guardians of Burton Elementary School regarding the decision of the Minister, if applicable, and next steps (Section 6.6.5)
April-June, 2016	Based on the final outcome, appropriate action will follow. This action could be: <ul style="list-style-type: none"> <li>• Maintain the status quo</li> <li>• Invest in repairs for the school</li> <li>• Close the school and place students in another school</li> </ul>

**Please Note: There may be a requirement to adjust the timeline if unforeseen circumstances exist.**